

PLEASE PROVIDE THIS FORM TO:

DIANA NOROOZI  
ADMINISTRATIVE ASSISTANT



**San Diego Unified**  
SCHOOL DISTRICT

SCRIPPS RANCH HIGH  
10410 Falcon Way  
San Diego, CA 92131  
PRINCIPAL: Dr. Matt Lawson  
PHONE: (858) 621-9020

**\*\*GENERAL ATHLETIC DONATION FORM\*\***

All donations must follow the district directive for "Permissible School Fees, Fundraising and Donation." Visit the site at [www.sandi.net/staff/student\\_fees](http://www.sandi.net/staff/student_fees) for additional information.

Designated Donation Guidelines:

- This form must accompany each donation. All fields must be completed.
- Designation must be made at the time of the donation and cannot be modified after funds are accepted. Write on the memo line or the attached stub of the check what the donation designation is for, i.e., supplies, staff needs or student events.
- Make checks payable to: **SCRIPPS RANCH HIGH SCHOOL**

Please print clearly and attach any necessary documents to the donation form.

Donor's Name: \_\_\_\_\_

Donor's Address: \_\_\_\_\_ City: \_\_\_\_\_

Donor's Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

General Donation designated by Principal to be used for additional coaching staff, performance experts, consultants, supplies, equipment or facilities

Designated Donation; Purpose: \_\_\_\_\_

*Any remaining balance after the designated purpose will become a General Donation.*

**Budget String:** 0359-96000-00-1157-4200-1110-01000-0000

**No goods or services were received in exchange for this 100% voluntary donation**

*Form of Donation (check appropriate box):*

Check # \_\_\_\_\_ Donation Amount: \$ \_\_\_\_\_  
Memo: [Write what donation is for]

Cash \_\_\_\_\_ Donation Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Donor's Signature Date

\_\_\_\_\_  
Site Designee Signature Date Site Received

*Reminder: Share information below with Donor.*

Charitable contributions to governmental units are tax deductible under section 170 (c) (1) of the Internal Revenue Code if made for public purpose. Please consult with your tax advisor.